

Meeting of Board of Trustees (BOT) Final minutes
Oakland Center for Spiritual Living
3/16/25

Present: Beth, Elke, Sam, Rev.Sunshine (RS), Deborah

Evocation: Deborah

Check In

Finance Matters: See Treasurer's Report, Feb. 2025

Total income: \$25,317. 17

Total Expenses: \$25,615.23

1% increase from last year's monthly donation. Net Loss \$298.06

Paul's Memorial Donation: between \$600 & \$700 (included in end of Feb-March).

Tao, Elke, Rev Sun need a discussion re special donations coming in - how to handle and track
i.e. a form, a process, can be done on Breeze

New Agenda Items:

1. Finalizing presentation and activities for annual meetings on 3/23/25, including name tags and voting for Deborah to continue as trustee.

Rev Sunshine (RS) wants meeting in the sanctuary and have it live streamed

RS expressed her ideas for presentation at the annual meeting. She will create a draft of slides and send it to us for review. It will be similar to last year's and include business/ financial report, & status, recognition of groups and events and those that transitioned in 2024. RS to ask some aux group representatives to speak, such as:

Andrea Bedell -. coffee is energetic with her role; she has a team going; volunteerism is about service)

RS to mention specific things that OCSL needs, such as someone or a team for tech support with Wed. Oasis and to appeal for more volunteers.

Deborah mentioned that people want community and we need to acknowledge those who give and are of service. If we ask for volunteers, a common response is YES so we just need to decide who to ask.

Annual Meeting (draft) will include: year end review/highlights, financials, in memorial, Q&A.,

RS asked Elke: Elke to commit to either reviewing the written report or to show up at the meeting to present the report.

Beth will bring name tags.

(Plastic sleeve with magnet is preferred by RS, but is expensive).

RS to acknowledge Susan Dubois' application for BOT & will advise that "it is a continuing Board."

2. Minister's Report:.

Board asked about the 5 Wishes Class in the minister's report- It's a class from the New Mexico church. Robin Rice offered it as a proposal in partnership with other centers.

Water leaking by the sanctuary: RS coordinated with Christopher who claims its okay now. The leak was in the utility room near the electrical board. Clocks are changed.

3. RS wants to give something to Paul to thank him for his service and acknowledge him. Paul is available on the 30th and will be acknowledged during service.

Beth made a motion to purchase him a thank you gift: all were in favor of giving Paul a \$100 gift certificate.

4. Approval of limits on new BofA credit cards for use by Tao and Rev Sunshine were discussed.

RS explained the situation;. We need to figure out which debit cards to close. Are we making a limit of five hundred or one thousand for purchases ? RS needs receipts and expense reports so we can see expenses/purchases. Deb's question: how did \$7500 limit at bank come about? Elke said, It came about from the past credit card amounts. Zo and Debi Morrison's names need to be taken off of old credit cards.

5. Review of Ideas for generating more revenue to create a balanced budget for 2025 from Town Hall Meeting (Determine priorities, marketing, time frames and a plan for implementation, etc as we are expected to still be short about \$3000 per month).

RS will meet with Robert Leeds about meeting with congregation to discuss further.

6. Review and approval of last 2 BOT minutes (March & Feb) and review of procedures for approving and reviewing and posting minutes going forward.

7. Update on 80th Anniversary committee plans, dates and fundraisers. :

Beth asked about specifics re gala info, price, events

RS wants well known artists. RS wants to confirm with Kev and speakers.

Program is not planned yet. Team is working on food and music costs , then program and ticket prices will follow.

Need number of seats to set and sell tickets. Nice weather is assumed for September date so it will be outside and inside. in all buildings. Music will be outside/ inside and can be : DJ, jazz with dancing.

Benediction: Sam