

**Board of Trustees Meeting Minutes - FINAL**  
**Oakland Center for Spiritual Living**  
**Sunday December 21, 2025**

Present: Deborah Jackson, Elke Moritz, Sam Ladion, Rev. Dr. Sunshine Michelle Coleman

Absent: Nancy Hester, Beth Van Arkel

Evocation: Deborah Jackson

Treasurer's Report: Elke Moritz

Gross Profit-Income / Month: \$27,134.45

Total Expenses / Month: \$30,078.48

\* Net LOSS/ Month: - \$2,944.03

## **Agenda Items**

### **1. Review of FC Committee recommendations:**

Spring/fall fundraiser - need to coordinate with senior sister to establish a coordinated calendar. Plan B, reduction of salaries by 5%. Curious about the context of this idea as it has an impact on the senior minister and regular staff. Table the items and propose to have the FC include the BOT. MOTION (Rev. Sunshine)

### **2. Fundraising:**

To add to the draft budget for 2026, the following proposal:

- 2 concerts (\$2300/each) total of \$4600.00
- 1 Grant \$20,000.00
- Capital Campaign \$15,000.00
- 2 to 3 special events (i.e. speakers) \$2,300/each \$ 4600.00
- Additional - membership outreach; decrease merchant fees by educating the congregation and reduce expenses; increase facility use; increase class participation and revenue; create a 2-3 year strategic plan.

Second - Deborah and all in favor of the motion raised their hands.

3. Deborah made a report and will continue to identify potential board members. Classes may be developed to accommodate potential interests who may not have taken Quick Step and or other SOM classes. Beth and Sam will inform Deborah if they want to run again to maintain continuity of function.

4. Meet and greet with Rev. Drew of CSL Tacoma, Beth and Rev. Sunshine regarding revitalization application. A consultation fee may be needed.

5. Pledge drive for 2026: As of 12/21/25 there are 46 who pledged for 2026 with total of \$155,137.00. Seventy people pledged for 2025 with a total of \$204,018.00.

6. Transparent and clear education to the congregation on how to reduce merchant fees.

7. Beth to follow up and coordinate with Rev Sunshine regarding letters to other faith communities in marketing Oakland CSL's facilities.

8. Policy for Rev. Jeff's Education Fund. Document read and no further comments.

9. Mandated child abuse reporting by Board, Staff, Practitioners, Teachers - Rev Sunshine to follow up.

10. 2026 Calendar - Beth and Rev. Sunshine to coordinate.

11. LOC. Rev Sunshine is curious on language and context

Benediction - Sam Ladion